



human energy®

eStat training

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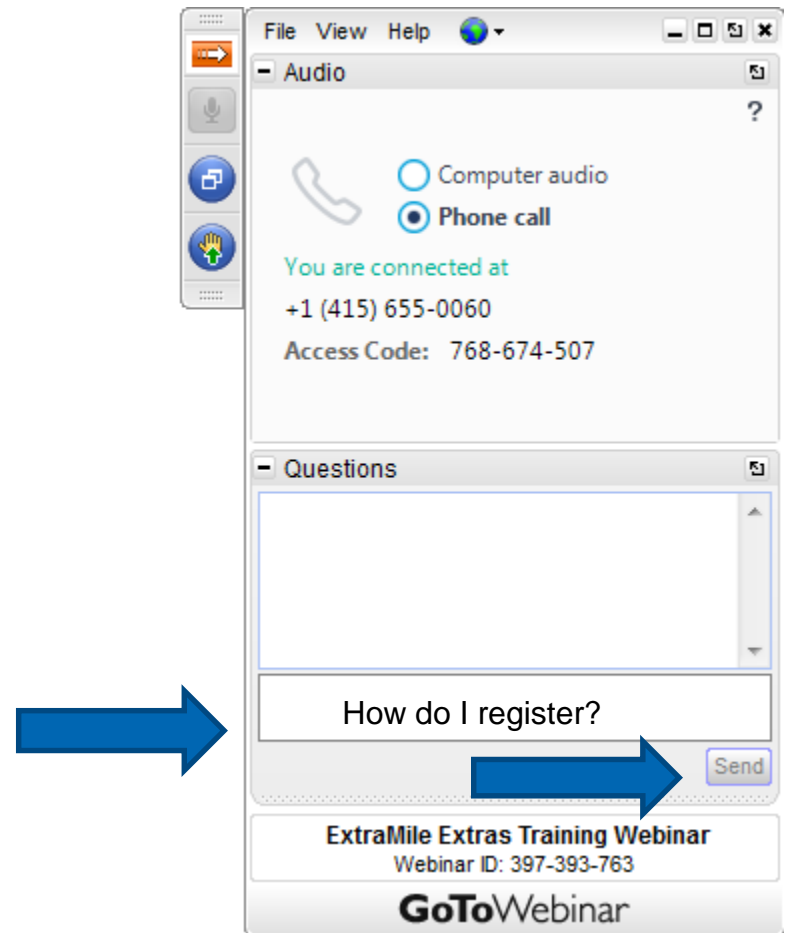
Webinar Navigation

Audio

- Connect by phone using the Access Code and PIN or by computer

Questions

- Type in your question in the Questions section of your Control Panel
- Click “Send”



Overview

eStat is a web-based application for retailers who currently order their fuel deliveries through the COED Order Entry desk. This application will help you manage your own fuel ordering.

This training covers the following:

- Logging in
- Placing fuel orders
- Editing and canceling fuel orders
- Tracking available orders
- Tracking dispatched and started orders
- Viewing completed orders
- Resetting your password
- Managing your profile
- Creating sub-users
- Reviewing sub-users

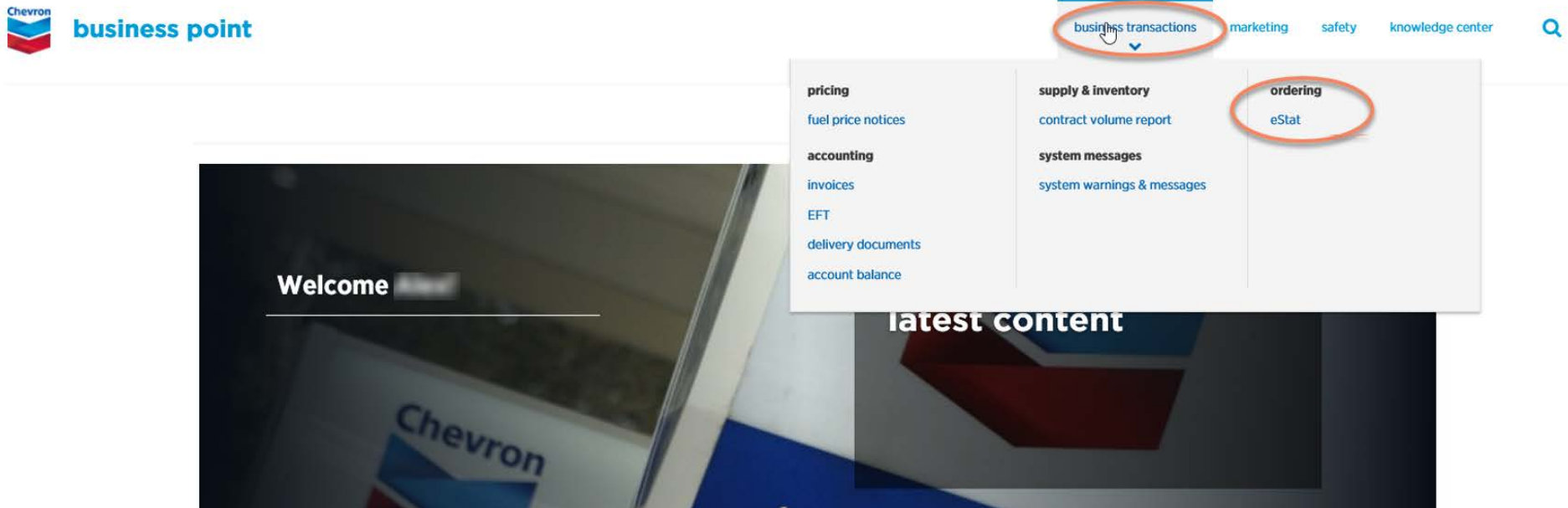


logging into eStat



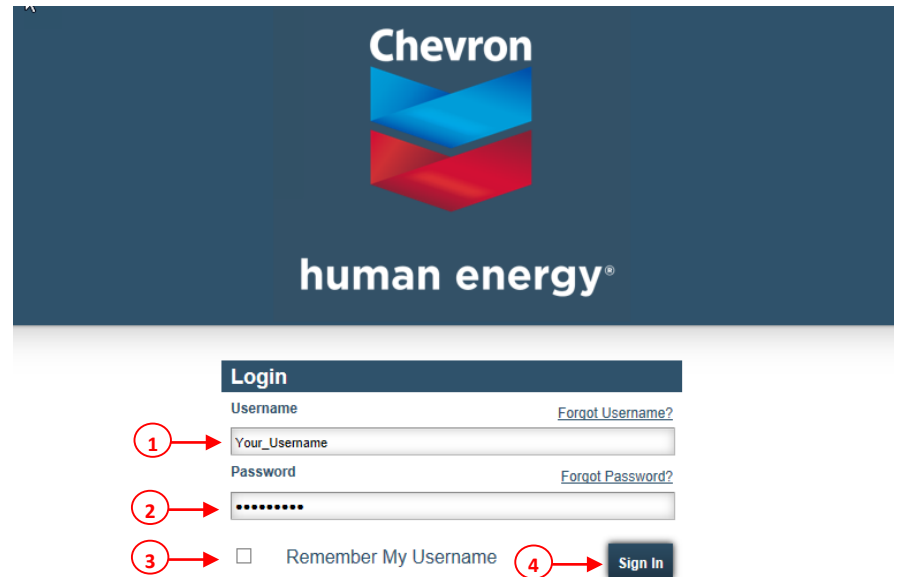
logging into the chevron domain

- You will first need to access CBP.
- Once in CBP, you will see a link to eStat under Business Transactions/Ordering



logging into eStat

- Enter the username provided to you in either uppercase or lowercase letters (1)
- Enter the password initially provided to you. Password is case sensitive (2)
(Note: you must change the initial password after you have successfully logged into eStat.)
- Optional: Click the “Remember My Username” checkbox (3)
- Click “Sign In” to access eStat (4)



The image shows the login page for Chevron human energy. At the top, the Chevron logo is displayed above the text "human energy®". Below this is a "Login" section with a dark blue header. The form contains a "Username" field with a "Forgot Username?" link, a "Password" field with a "Forgot Password?" link, a "Remember My Username" checkbox, and a "Sign In" button. Red numbered circles with arrows indicate the steps: (1) points to the Username field, (2) points to the Password field, (3) points to the Remember My Username checkbox, and (4) points to the Sign In button.

Login

Username [Forgot Username?](#)

Your_Username

Password [Forgot Password?](#)

.....

☐ Remember My Username [Sign In](#)



entering fuel orders



order progression

- Available Orders (AVL Status)
 - Orders created by the Retail Station end user that have not yet been dispatched by Chevron. They are visible on the Available Loads screen. Orders created in eStat in available status can be updated in eStat as needed. Orders created by the Chevron Order Entry desk are also viewable in eStat, but cannot be updated.
- Dispatched Orders (DSP Status)
 - Orders assigned to a carrier for delivery. They are visible on the Master Orders screen. These orders can no longer be updated in eStat. Contact the Chevron order entry desk to request changes. Changes to dispatched orders cannot be guaranteed.
- Started Orders (STD Status)
 - Orders that have been loaded onto a truck at the terminal and are en route to the retail station for delivery. They are visible on the Master Orders screen. Started orders cannot be changed.
- Completed Orders (CMP Status)
 - Orders that have been successfully delivered to the customer. These orders are visible on the Completed Orders screen.



fuel order entry screen

- If you have multiple customers or have not selected a default customer, select “Find” next to the customer information field (1).

Custom Header

Contact Name: 207307 Phone: 9167807640
Contact Address: 3001 FOOTHILL BOULEVARD Fax:
Contact City/State: ROSEVILLE, CA/
Tank ID: 1 2 3
Product Code: RU CARFG3 10.0% - SU PU CARFG3 10.0% - SU 203424 - D2ULSCARB
SafeFill / Pumpstop: 17500/4000 11452/2500 9509/2000

Enter New Order Information

Customer: 207307 - 3001 FOOTHILL BOULEVARD Roseville, CA 95747-7255 **Find** 1
Bill-To: CHEVRON CORPORATION - 6001 BOLLINGER CANYON ROAD San Ramon, CA
Delivery Date: -Custom Delivery Window-

Commodities **Reference Numbers & Comments**

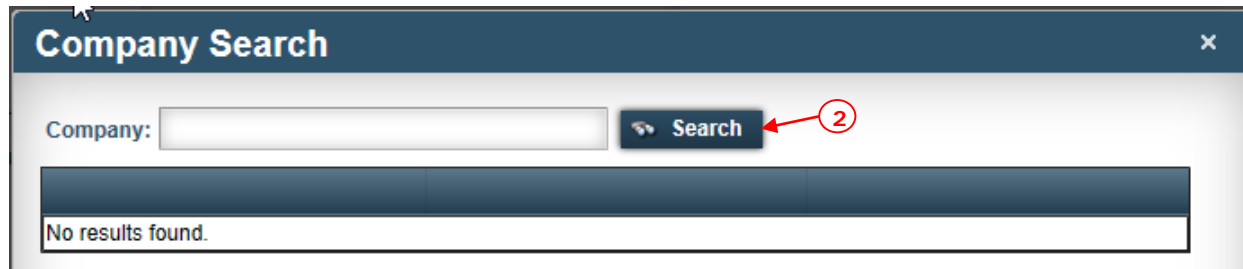
Commodity	Volume	Shipper	Supplier	Account Of
UNL	0	SACRAMENTO CA TRM CHEV	CHEVRON CORPORATION - 60	UNKNOWN - UNKNOWN, XX,
SUP	0	SACRAMENTO CA TRM CHEV	CHEVRON CORPORATION - 60	UNKNOWN - UNKNOWN, XX,
DSL	0	SACRAMENTO CA TRM CHEV	CHEVRON CORPORATION - 60	UNKNOWN - UNKNOWN, XX,

Save **Reset**

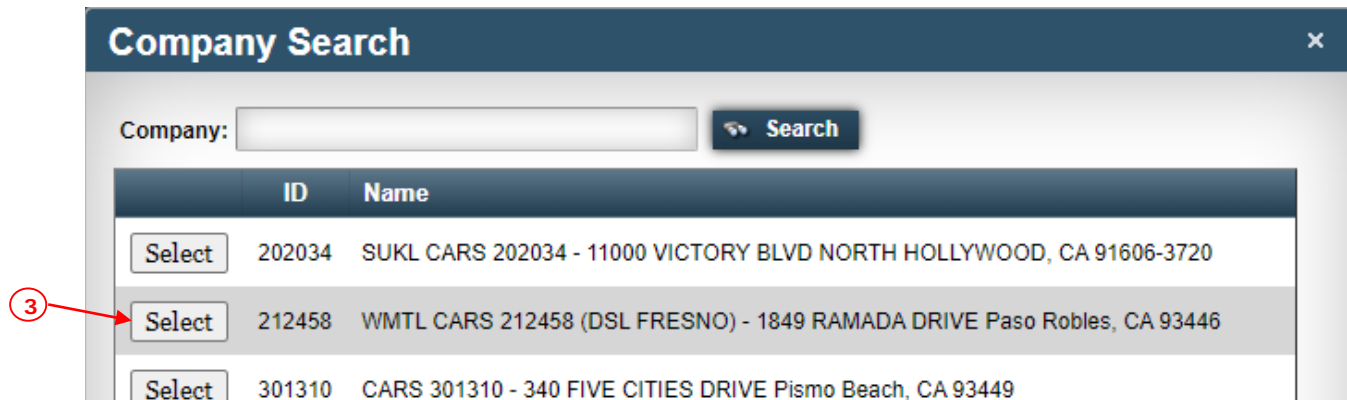


fuel order entry screen

- The Company Search screen will be displayed. Click on the Search button (2).
- Available Companies will be displayed.
- Select the company you wish to place the order for (3).
- The selection screen will close, and the selected company will show on the Fuel Order Entry Screen.



The screenshot shows the 'Company Search' dialog box. At the top is a dark blue header with the title 'Company Search' and a close button (X). Below the header is a search area with a text input field labeled 'Company:' and a dark blue 'Search' button. A red circle with the number '2' and an arrow points to the 'Search' button. Below the search area is a large empty rectangular box, and at the bottom, a message states 'No results found.'



The screenshot shows the 'Company Search' dialog box with a list of companies. The header is the same as the previous screenshot. Below the search area is a table with three columns: 'ID' and 'Name'. Each row has a 'Select' button to its left. A red circle with the number '3' and an arrow points to the 'Select' button for the second company in the list.

	ID	Name
Select	202034	SUKL CARS 202034 - 11000 VICTORY BLVD NORTH HOLLYWOOD, CA 91606-3720
Select	212458	WMTL CARS 212458 (DSL FRESNO) - 1849 RAMADA DRIVE Paso Robles, CA 93446
Select	301310	CARS 301310 - 340 FIVE CITIES DRIVE Pismo Beach, CA 93449



fuel order entry screen

- Select a delivery window (4)
- Enter Fuel Order amount (5)
- Product Codes (6)

Custom Header

Contact Name: 207307 Phone: 9167807640
Contact Address: 3001 FOOTHILL BOULEVARD Fax:
Contact City/State: ROSEVILLE, CA/

Tank ID: 1 2 3
Product Code: RU CARFG3 10.0% - SU PU CARFG3 10.0% - SU 203424 - D2ULSCARB
Safefill / Pumpstop: 17500/4000 11452/2500 9509/2000

Enter New Order Information

Customer: 207307 - 3001 FOOTHILL BOULEVARD Roseville, CA 95747-7255 Find
Bill-To: CHEVRON CORPORATION - 6001 BOLLINGER CANYON ROAD San Ramon, CA

Delivery Date: -Custom Delivery Window- 4

Commodities

Commodity Vol

UNL 0
SUP 0
DSL 0

PM 7/30/2019 18:00:00-06:00:00
AM 7/31/2019 06:00:00-18:00:00
PM 7/31/2019 18:00:00-06:00:00
AM 8/1/2019 06:00:00-18:00:00
PM 8/1/2019 18:00:00-06:00:00
AM 8/2/2019 06:00:00-18:00:00
PM 8/2/2019 18:00:00-06:00:00
AM 8/3/2019 06:00:00-18:00:00

Account Of

CHEVRON CORPORATION - 60 UNKNOWN - UNKNOWN, XX
CHEVRON CORPORATION - 60 UNKNOWN - UNKNOWN, XX
CHEVRON CORPORATION - 60 UNKNOWN - UNKNOWN, XX

Save



delivery window rules

all times are pacific

- **Orders placed before 10 AM**

- Earliest available delivery window is the following AM shift.
- Order placed at 8 AM Monday can anticipate delivery between 6 AM and 6 PM Tuesday.

- **Orders placed after 10 AM and before 5 PM**

- Earliest available delivery window is the following PM shift.
- Order placed at 3 PM Monday can anticipate delivery between 6 PM Tuesday and 6 AM Wednesday.

- **Orders placed after 5 PM**

- Earliest available delivery window is the AM shift two days out.
- Order placed at 8 PM Monday can anticipate delivery between 6 AM and 6 PM Wednesday.



fuel order entry screen

- Reference Numbers & Comments tab (7)
- You may add a PO number or other comment or reference in the comments field (8)
- Please do not enter a number in the reference field, as that is reserved for the SAP number (9)
- Click Save (10)
- Order Received Confirmation (11)

11

Your order # 1944933, has been received and will be processed soon.

if you have any questions regarding this order, please contact your dispatcher.

Continue

Custom Header

Contact Name: CARS 379832 Phone: 9098225599

Contact Address: 16111 E. VALLEY BLVD. Fax:

Contact City/State: FONTANA, CA/

Tank ID: 1 2

Product Code: RU CARFG3 10.0% - SU PU CARFG3 10.0% - SU

Safefill / Pumpstop: 10374/2160 10374/2160

Enter New Order Information

Customer: CARS 379832 - 16111 E. VALLEY BLVD. Fontana, CA 92335 Find

Bill-To: CHEVRON CORPORATION - 6001 BOLLINGER CANYON ROAD San Ramon, CA

Delivery Date: PM 10/25/2019 18:00:00-06:00:00

Commodities Reference Numbers & Comments 7

Reference Number(s): Add Delete

Type	Number
9 Reference #	

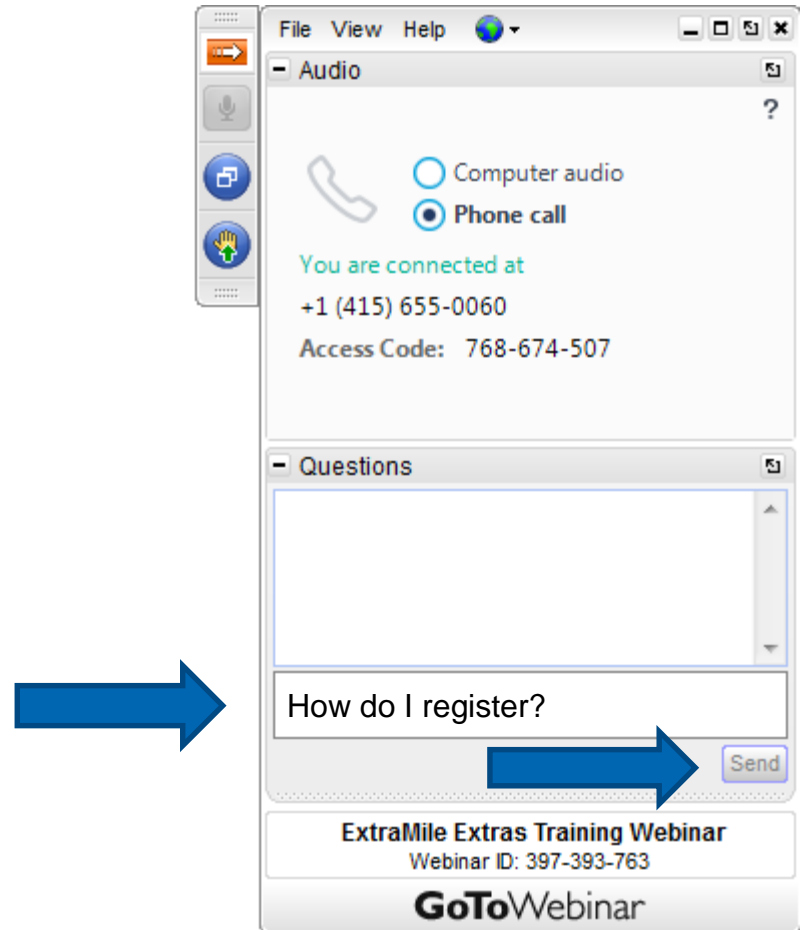
8 Comments:

10 Save Reset



Questions?

- Let's stop and take some questions



editing or canceling an order



edit order screen

- Click Edit Order (1)
- To Exit without editing, click Back (2)

Custom Header

Contact Name: CARS 379832 (2DSL NOT CHEV) Phone: 9098225599
Contact Address: 16111 E. VALLEY BLVD. Fax:
Contact City/State: FONTANA, CA/
Tank ID: 1 2
Product Code: RU CARFG3 10.0% - SUMMER PU CARFG3 10.0% - SUMMER
Safefill / Pumpstop: 10374/2160 10374/2160

Order Details

Order Number: 2077454 Status: AVL
Earliest Date: 9/18/2019 6:00:00 PM Latest Date: 9/19/2019 6:00:00 AM
Comments: Reference Number(s):

Type	Number
No reference numbers found.	

Commodity	Volume	Shipper	Supplier	Account Of
UNL	6600	COLTON CA TRM KINDER MORGAN	CHEVRON CORPORATION - 6001 BI	UNKNOWN - UNKNOWN, XX,
SUP	2200	COLTON CA TRM KINDER MORGAN	CHEVRON CORPORATION - 6001 BI	UNKNOWN - UNKNOWN, XX,

1 Edit Order Cancel Order Back 2



edit order screen

- Modify Customer (3)
- Modify Commodity Volumes (4)
- Modify Delivery Date (5)
- Keep Bill-To as Chevron (6)
- Save to update order (7)
- Back to exit without saving (8)
- Reset to discard changes and go to a new blank Order Entry screen (9)

The screenshot displays the 'edit order screen' with the following sections and elements:

- Custom Header:**
 - Contact Name: CARS 301310
 - Contact Address: 340 FIVE CITIES DRIVE
 - Contact City/State: PISMO BEACH, CA
 - Phone: 8057731668
 - Fax:
- Tank ID:** 1, 2, 3
- Product Code:** RU CARFG3 10.0% - SUMMER, PU CARFG3 10.0% - SUMMER, 272131 - ULS-B0-B5VAR
- SafeFill / Pumpstop:** 28800/3000, 9000/1485, 10800/1785
- Modify Order Number 2190346**
- Customer:** CARS 301310 - 340 FIVE CITIES DRIVE Pismo Beach, CA 93449 (Callout 3 points to the 'Find' button)
- Bill-To:** CHEVRON CORPORATION - 6001 BOLLINGER CANYON ROAD San Ramon, CA (Callout 6 points to the dropdown arrow)
- Delivery Date:** AM 1/23/2020 06:00:00-17:59:00 (Callout 5 points to the dropdown arrow)
- Commodities Table:**

Commodity	Volume	Shipper	Supplier	Account Of
UNL	6300	BANTA - 22888 SO. KASSON RE	CHEVRON CORPORATION - 601	UNKNOWN - UNKNOWN, XX,
SUP	2200	BANTA - 22888 SO. KASSON RE	CHEVRON CORPORATION - 601	UNKNOWN - UNKNOWN, XX,

(Callout 4 points to the 'UNL' and 'SUP' rows)
- Buttons:** Save (Callout 7), Back (Callout 8), Reset (Callout 9)



canceling an order

- To cancel an order, click on the Cancel Order button (9).
- You can only cancel orders that were created in eStat and are in AVL status.

Custom Header

Contact Name: CARS 301310

Phone: 8057731668

Contact Address: 340 FIVE CITIES DRIVE

Fax:

Contact City/State: PISMO BEACH, CA/

Tank ID: 1

2

3

Product Code: RU CARFG3 10.0% - SUMMER

PU CARFG3 10.0% - SUMMER

272131 - ULS-B0-B5VAR

Safefill / Pumpstop: 28800/3000

9000/1485

10800/1785

Order Details

Order Number: 2190346

Status: AVL

Earliest Date:

Latest Date:

Comments:

Reference Number(s):

Type	Number
No reference numbers found.	

Commodity	Volume	Shipper	Supplier	Account Of
UNL	6300	BANTA - 22888 SO. KASSON RD. Tra	CHEVRON CORPORATION - 6001 BC	UNKNOWN - UNKNOWN, XX,
SUP	2200	BANTA - 22888 SO. KASSON RD. Tra	CHEVRON CORPORATION - 6001 BC	UNKNOWN - UNKNOWN, XX,

Edit Order

Cancel Order

New Order



tracking orders




available loads

- From the main menu, select “Customer” > “Tracking” > “View Available Loads”



available loads

- Filter for Order number (2)
- Navigate to other pages (3)
- Refresh data (4)
- View Details (5)
- Export (6)


VIEW AVAILABLE LOADS
manycustomer


Start Date: 9/11/2019 End Date: 9/25/2019 View Type: Standard Refresh



[View Details](#)

Order Number	Status	Retain Date/Time	Runout Date/Time	Terminal	City	State	Consignee Number	City	State	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4	Volume4
2070788	AVL	9/12/2019 5:00:00 AM	9/12/2019 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	91267	HARBOR CITY	CA	UNL	5900	SUP	2800				
2073116	AVL	9/16/2019 10:00:00 AM	9/16/2019 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	91267	HARBOR CITY	CA	UNL	5900	SUP	2800				
2066899	AVL	9/14/2019 6:00:00 AM	9/14/2019 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	91267	HARBOR CITY	CA	UNL	5900	SUP	2800				
2075294	AVL	9/17/2019 12:00:00 PM	9/17/2019 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	91267	HARBOR CITY	CA	DSL	4000						
2074386	AVL	9/18/2019 3:00:00 PM	9/18/2019 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	91267	HARBOR CITY	CA	UNL	5900	SUP	2800				

Page 1 of 1



available loads


human energy
MENU

Start Date  End Date  [Refresh](#)

[View Details](#)

Order Number	Status	Retain Time	Runout Time	BookDate	Terminal	City	State
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2190329	AVL	1/11/2020 6:00:00 PM	1/12/2020 6:00:00 AM	1/10/2020 9:19:25 AM	MONTEBELLO CA TRM CHEVRON	Montebello	CA

[★ VIEW AVAILABLE LOADS](#) [?](#)  

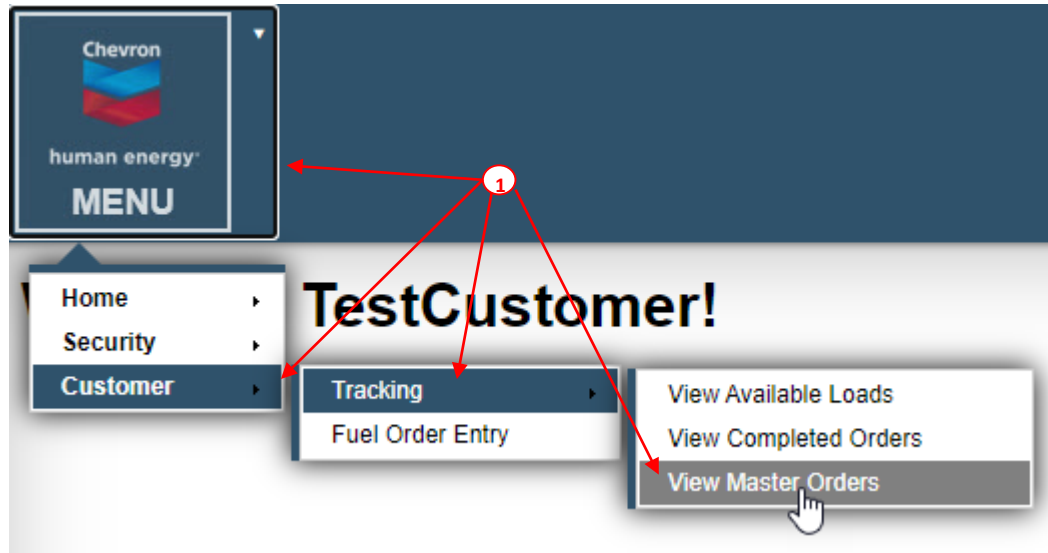
[Export](#)

te	Consignee Number	City	State	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4	Volume4
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	202770	Whittier	CA	DSL	4000						
	207306	Anaheim	CA	DSL	4000						



dispatched and started orders

- From the main menu, select “Customer” > “Tracking” > “View Master Orders”



dispatched and started orders


- Filter for Order number (2)
- Filter for Status (3)
- Navigate to other pages (4)
- Refresh data (5)
- Export (6)

The screenshot shows the 'VIEW MASTER ORDERS' page in the Chevron Human Energy system. The interface includes a header with the Chevron logo and a 'MENU' button. Below the header is a navigation bar with 'Refresh' (5) and 'Export' (6) buttons. The main area is a table of master orders. The table has columns for Order Number, Status, Start Date, Retain Date/Time, Runout Date/Time, Terminal, City, State, Consignee Number, Consignee City, Consignee State, SAP Number, Product1, Volume1, Product2, Volume2, Product3, Volume3, and Product4. The first four rows of data are visible. The first row (2187795) has a status of 'DSP'. The second row (2187798) has a status of 'D' and a start date of 'Jan 10 2020 8:43AM'. The third row (2190320) has a status of 'STD' and a start date of 'Jan 10 2020 8:45AM'. The fourth row (2190321) has a status of 'STD' and a start date of 'Jan 10 2020 8:45AM'. At the bottom of the table, there is a pagination bar with navigation buttons (1, 2, 3, 4, 5, 6, 7, 8, 9, 10) and a 'Page size' dropdown set to '25'. The footer of the page shows the version '2017.4.11.11.7' and the copyright '© 2020 TMW Systems, Inc. All Rights Reserved.'.

Order Number	Status	Start Date	Retain Date/Time	Runout Date/Time	Terminal	City	State	Consignee Number	Consignee City	Consignee State	SAP Number	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4
2187795	DSP	NULL	12/9/2019 6:00:00 AM	12/9/2019 6:00:00 PM	COLTON CA TRM KINDER MORGAN	Rialto	CA	207512	North Palm Springs	CA	0247224989	UNL	5900	SUP	2500			
2187798	D	NULL	12/9/2019 6:00:00 PM	12/10/2019 6:00:00 AM	COLTON CA TRM KINDER MORGAN	Rialto	CA	207512	North Palm Springs	CA	0247225083	DSL	4000					
2190320	STD	Jan 10 2020 8:43AM	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	201896	Fontana	CA		DSL	4000					
2190321	STD	Jan 10 2020 8:45AM	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA	202770	Whittier	CA		DSL	4000					



dispatched and started orders



[Refresh](#)
[Export](#)

Order Number	Status	Start Date	Retain Date/Time	Runout Date/Time	Terminal	City	State
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2187795	DSP	NULL	12/9/2019 6:00:00 AM	12/9/2019 6:00:00 PM	COLTON CA TRM KINDER MORGAN	Rialto	CA
2187798	DSP	NULL	12/9/2019 6:00:00 PM	12/10/2019 6:00:00 AM	COLTON CA TRM KINDER MORGAN	Rialto	CA
2190320	STD	Jan 10 2020 8:43AM	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	MONTEBELLO CA TRM CHEVRON	Montebello	CA

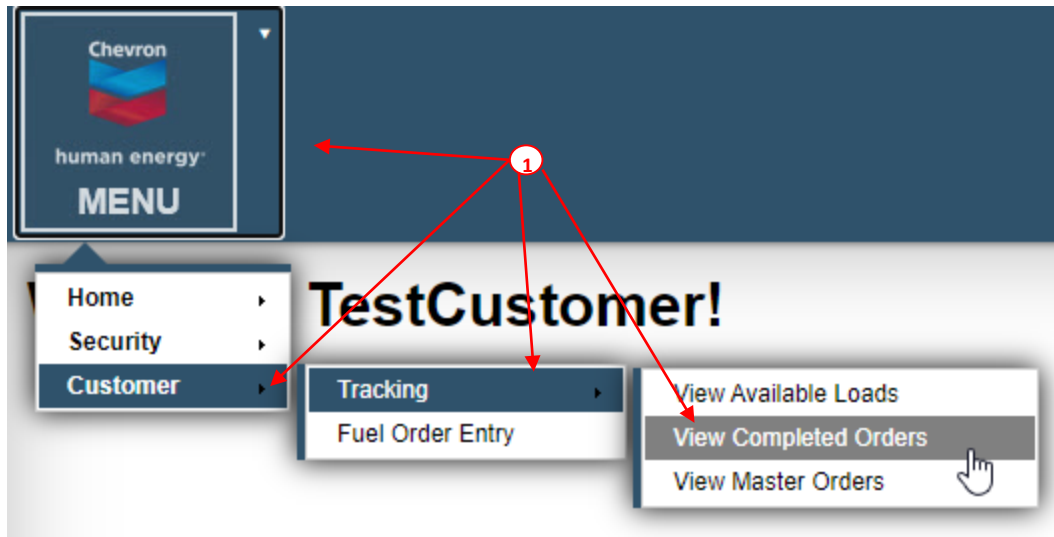
[★ VIEW MASTER ORDERS ?](#)

ate	Consignee Number	ConsigneeCity	ConsigneeState	SAPNumber	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4	Volume4
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	207512	North Palm Springs	CA	0247224989	UNL	5900	SUP	2500				
	207512	North Palm Springs	CA	0247225083	DSL	4000						



completed orders

From the main menu, select “Customer” > “Tracking” > “View Completed Orders”



completed orders

- Filter for Order number (2)
- Filter for Status (3)
- Navigate to other pages (4)
- Refresh data (5)
- Export (6)
- Date Range (7)

The screenshot displays the 'completed orders' interface. At the top left is the Chevron logo and a 'MENU' button. On the top right is a 'VIEW COMPLETED ORDERS' button. Below these are filters for 'Start Date' (12/29/2019) and 'End Date' (1/17/2020), a 'Refresh' button, and an 'Export' button. A table of orders is shown with columns: Order Number, Status, Terminal, City, State, Consignee Number, Consignee City, Consignee State, Retain Time, Runout Time, Product1, Volume1, Product2, Volume2, Product3, Volume3, Product4, and Volume4. The first row is highlighted in yellow. At the bottom, there is a pagination bar with navigation links, 'Page size: 25', and a footer with the date '2017.4.11.197' and copyright information.


Numbered callouts in the image:



- 2: Order Number filter dropdown
- 3: Status filter dropdown
- 4: Page navigation links
- 5: Refresh button
- 6: Export button
- 7: Date range filter

Order Number	Status	Terminal	City	State	Consignee Number	Consignee City	Consignee State	Retain Time	Runout Time	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4	Volume4
2190316	CMP	1001654	Montebello	CA	201896	Fontana	CA	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	UNL	6000	SUP	2800				
2190317	CMP	1001654	Montebello	CA	202770	Whittier	CA	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	UNL	4500	MID	2500	SUP	2000		
2190318	CMP	1001658	Huntington Beach	CA	207306	Anaheim	CA	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	UNL	6000	SUP	3000				
2190319	CMP	1001657	Rialto	CA	207512	North Palm Springs	CA	1/11/2020 6:00:00 AM	1/11/2020 6:00:00 PM	UNL	6000	SUP	2600				





completed orders


human energy
MENU

Start Date  End Date  [Refresh](#)

Order Number	Status	Terminal	City	State	Consignee Number	ConsigneeCity	ConsigneeState	Retain Time
<input type="text" value="2190316"/>	<input type="text" value="CMP"/>	<input type="text" value="1001654"/>	<input type="text" value="Montebello"/>	<input type="text" value="CA"/>	<input type="text" value="201896"/>	<input type="text" value="Fontana"/>	<input type="text" value="CA"/>	<input type="text" value="1/11/2020 6:00:00 AM"/>

[★ VIEW COMPLETED ORDERS](#) [?](#)  

[Export](#)

Runout Time	Product1	Volume1	Product2	Volume2	Product3	Volume3	Product4	Volume4
<input type="text" value="1/11/2020 6:00:00 PM"/>	<input type="text" value="UNL"/>	<input type="text" value="6000"/>	<input type="text" value="SUP"/>	<input type="text" value="2800"/>				



eStat admin



changing your password

- From your user account drop down menu click on Change Password (1).



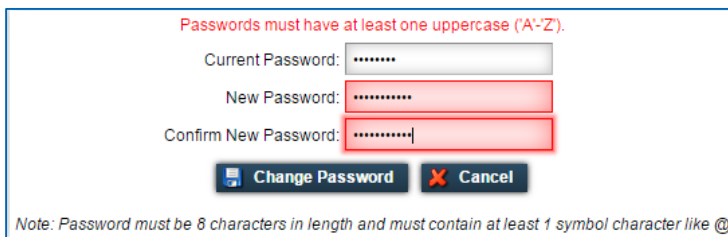
- Enter current password (2), enter new password (3), and confirm new password (4).
- Click on “Change Password” to save.

A screenshot of the 'CHANGE PASSWORD' form. The form is titled 'CHANGE PASSWORD' in the top right corner. It contains three input fields, each preceded by a red circle with the number '1' and an arrow pointing to the field: 'Current Password:', 'New Password:', and 'Confirm New Password:'. Below the input fields are two buttons: 'Change Password' and 'Cancel'. At the bottom of the form, there is a note: 'Note: Password must be 8 characters in length and must contain at least 1 symbol character like @'.



password requirements

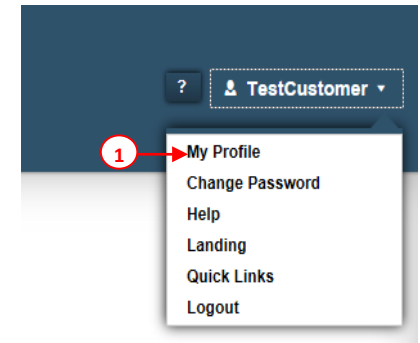
- Minimum of 8 characters
- Must include at least one of each character type:
 - Uppercase letters
 - Lowercase letters
 - Numbers
 - Symbols
- Must be reset every 90 days
- You will receive an error if not all requirements are met..



A screenshot of a password change interface. At the top, a red error message reads: "Passwords must have at least one uppercase ('A'-'Z')." Below this are three input fields: "Current Password:" (filled with dots), "New Password:" (filled with dots and highlighted with a red border), and "Confirm New Password:" (filled with dots and highlighted with a red border). Below the fields are two buttons: "Change Password" (with a key icon) and "Cancel" (with a red X icon). At the bottom, a note states: "Note: Password must be 8 characters in length and must contain at least 1 symbol character like @".

managing your profile

- Select My Profile from the username dropdown menu (1). The Profile Settings page will display, where you can update your contact information (2) and answer security questions needed to recover your user name (3).



A screenshot of the 'MY PROFILE' page. The page has a dark blue header with the Chevron logo, 'human energy' tagline, and a 'MENU' button. The main content area is divided into two columns: 'USER INFORMATION' and 'SECURITY QUESTIONS'. The 'USER INFORMATION' section contains fields for First Name, Last Name, Address, Contact Number, E-mail Address, Preferred Culture (set to English (United States)), and Landing Page Override (set to Use Global). The 'SECURITY QUESTIONS' section contains three sets of Security Question and Answer fields. A red circle with the number '2' and an arrow points to the 'USER INFORMATION' section. A red circle with the number '3' and an arrow points to the 'SECURITY QUESTIONS' section. The footer shows the date '2017.4.11.186' and the copyright notice '© 2019 TMW Systems, Inc. All Rights Reserved.'



managing your profile

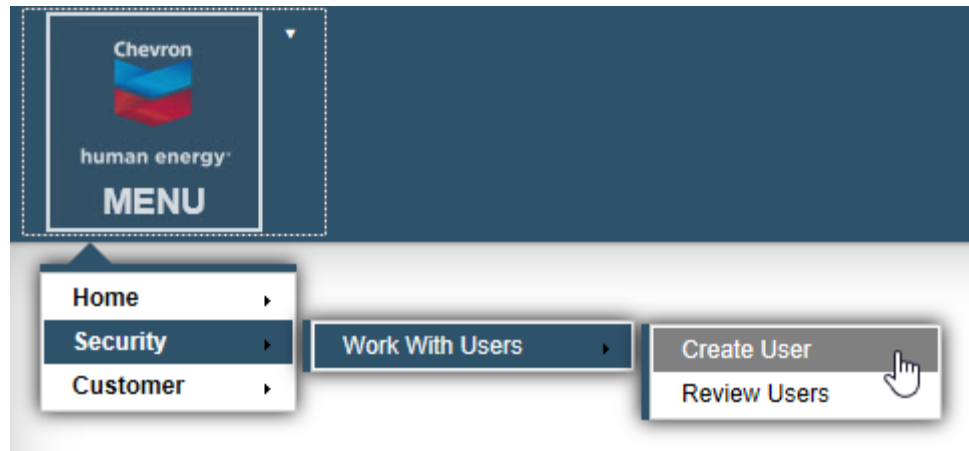
- Customer Settings Tab (4)
- Optional: Select new Default Page Size (5)
- Optional: Select Default Consignee on Fuel Orders Page (6)
- Update Profile to save changes (7)

The screenshot shows the 'MY PROFILE' page for a user named 'TestCustomer'. The page has a dark blue header with the Chevron logo and 'human energy' text on the left, and a 'MENU' button. On the right of the header are links for 'MY PROFILE', a help icon, and the user name 'TestCustomer'. Below the header is a navigation bar with a 'Update Profile' button. The main content area is divided into a left sidebar and a right main panel. The sidebar has a 'PROFILE SETTINGS' section with a 'Customer Settings' tab highlighted by a red circle and arrow labeled '4'. The main panel contains several settings: 'Default Page Size (Available): 25' with a dropdown arrow, 'Default Mobile Load Board (Available): [Please Select a Load Board]' with a dropdown arrow, 'Default page Size (Mobile Available): 10' with a dropdown arrow, 'Default Page Size (Historical): 10' with a dropdown arrow, 'Default Page Size (Master): 10' with a dropdown arrow, 'Default Page Size (Tendered): 10' with a dropdown arrow, 'Preserve Load Board Display: [checked box]', and 'Max. Search Records: 10' with a dropdown arrow. A red circle and arrow labeled '5' points to the 'Default Page Size (Available)' dropdown. Below these settings is a section titled 'Fuel Order Entry Defaults' with a 'Default Consignee: [Please Select]' dropdown. A red circle and arrow labeled '6' points to this dropdown. In the top right corner of the main panel, there is an 'Update Profile' button with a red circle and arrow labeled '7' pointing to it.



adding a sub-user

- From the main menu, select “Security” > “Work With Users” > “Create User”



adding a sub-user

- Enter Sub-User Name (2)
- Enter initial password (3)
- Assign Role (4)
- Create User (5)
- Select Customer Companies (6) to go to the Company selection page

The screenshot shows the 'Create User' interface in the Chevron Human Energy system. The left sidebar contains a 'MENU' with options: 'GENERAL SETTINGS', 'CUSTOMER', and 'CUSTOMER COMPANIES'. A red circle with the number 6 points to 'CUSTOMER COMPANIES'. The main content area is divided into two sections: 'Create User' and 'Role Assignments'. In the 'Create User' section, the 'User Name' field contains 'testcustomer' and 'subuser'. A red circle with the number 2 points to the 'subuser' text. Below it, the 'Password' and 'Confirm Password' fields are empty. A red circle with the number 3 points to the 'Confirm Password' field. A note states: 'Note: Password must be 8 characters in length and must contain...'. The 'Optional - Profile Details' section includes fields for 'First Name', 'Last Name', 'E-mail Address', 'Culture Override' (set to 'English (United States)'), and 'Landing Page Override' (set to 'Default Landing'). A red circle with the number 5 points to the 'Create User' button in the top right corner. The 'Role Assignments' section shows 'Available Roles' and 'Assigned Roles'. The 'Assigned Roles' list contains 'CHV_CustomerFuel Sub-User'. A red circle with the number 4 points to this role. A red circle with the number 5 also points to the 'Create User' button in the top right corner.

adding a sub-user

- Assigned Profile Companies will populate (7). Default is all are assigned.
- Remove from Profile (8)
- Unassigned Available Companies (9)
- Add to Profile (10)
- Set Default Company (11)

Chevron
human energy
MENU

Profile Companies Associate Companies Mapping Companies

Profile Companies

Default Company: CARS 305598 SIMAS - 1701 PARK STREET Alameda, CA 94501

Profile Companies

CARS 204645 - 3702 RAILROAD AVE Pittsburg, CA 94565-5206
CARS 207130 - 13681 MAGNOLIA Garden Grove, CA 92844-2719
CARS 305598 SIMAS - 1701 PARK STREET Alameda, CA 94501

Remove from Profile Set Default Company

Profile Companies Search

Company:

Search

Available Companies

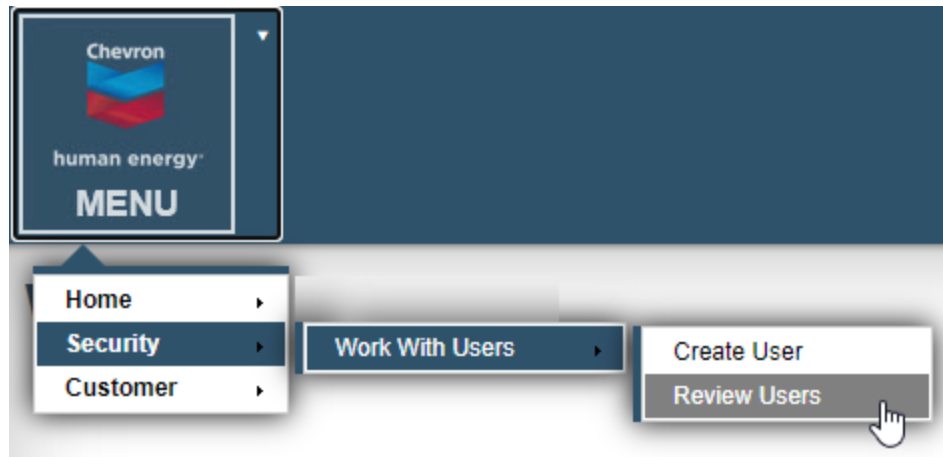
201899 - 1740 NEWPORT BLVD Costa Mesa, CA 92627-3003
308613 MF CALL B4 LOADING - 191 98TH AVENUE Oakland, CA 94603
91267 2UNL - 25800 WESTERN AVE HARBOR CITY, CA 90710-3219

Add to Profile



reviewing sub-users

- From the main menu, select “Security” > “Work With Users” > “Review Users”



reviewing sub-users

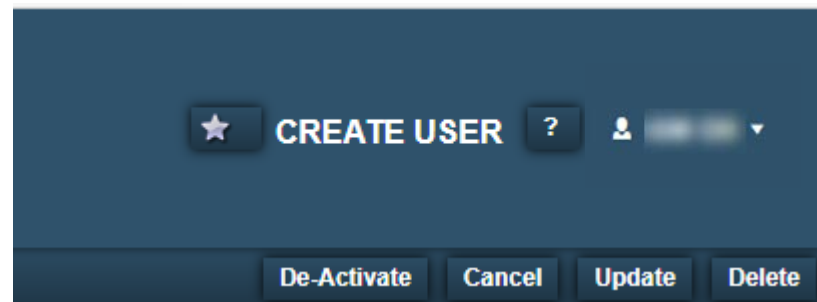
- Search for user field (2) and search trigger (3)
- Modify (4) brings up the sub-user profile screens (same as add user screens but with additional options, e.g., deactivate, cancel, update, delete).
- Reset removes sub-users from the display (5).
- Click Show sub-users to restore (6).
- Display disabled users by clicking the box (7). Disabled users will have the “Is Approved” checkbox unchecked (8).

The screenshot shows the 'REVIEW USERS' interface. At the top left is the Chevron logo and 'human energy MENU'. At the top right is a star icon, the text 'REVIEW USERS', a help icon, and a user dropdown 'manycustomer'. Below this is a 'FILTERS' section with a 'Search for:' text box (callout 2), a 'Select User Role:' dropdown set to 'All Roles', and two checkboxes: 'Show Sub Users:' (callout 6) and 'Show Disabled Users:' (callout 7). To the right of these are 'Reset' (callout 5) and 'Search' (callout 3) buttons. Below the filters is a 'USERS' table with columns: Modify, User Name, First Name, Last Name, Email, Created Date, Is Approved, and Last Login Date. The table contains three rows. The first row is for 'manycustomer' with 'Is Approved' checked. The second row is for 'manycustomer-sub1' with 'Is Approved' unchecked (callout 8). The third row is for 'manycustomer-subuser' with 'Is Approved' checked. Each row has a 'Modify' button; the 'Modify' button for the first row has a callout 4.

Modify	User Name	First Name	Last Name	Email	Created Date	Is Approved	Last Login Date
Modify	manycustomer	manycustomer			9/6/2019 10:32:31 AM	<input checked="" type="checkbox"/>	9/6/2019 10:32:31 AM
Modify	manycustomer-sub1	Sub-1			10/30/2019 7:37:39 AM	<input type="checkbox"/>	10/30/2019 7:37:39 AM
Modify	manycustomer-subuser				1/21/2020 12:34:27 PM	<input checked="" type="checkbox"/>	1/21/2020 12:34:27 PM

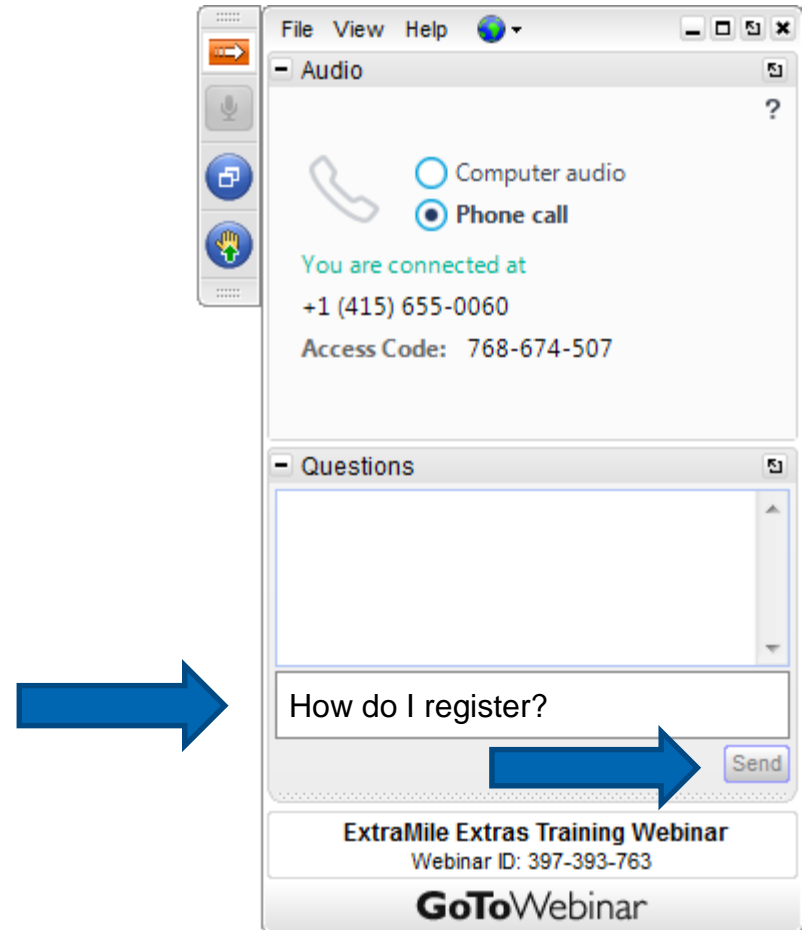


reviewing sub-users

A screenshot of the 'Create User' form in the Chevron Human Energy system. The form is divided into two main sections: 'Create User' and 'Role Assignments'. The 'Create User' section includes fields for 'User Name' (with a dropdown menu), 'Is User an Active Directory User?' (checkbox), 'Password', 'Confirm Password', and 'Optional - Profile Details' (First Name, Last Name, E-mail Address, Culture Override, Landing Page Override). The 'Role Assignments' section shows 'Available Roles' and 'Assigned Roles' (CHV_CustomerFuel Sub-User). The form is titled 'Create User' and has a 'Update Pages' button at the bottom. The top navigation bar includes the Chevron logo, 'human energy MENU', and a 'CREATE USER' button. The bottom of the page shows the version '2017.4.11.197' and the copyright '© 2020 TMW Systems, Inc. All Rights Reserved'.

Questions?

- Let's stop and take some questions



resources and next steps



resources and next steps

Resources

- Chevron Order Entry and Dispatch 800-642-2490
 - Assistance with selecting order volumes
 - Assistance with custom delivery windows
 - Assistance with modifying a dispatched order
 - Questions on eStat

Next Steps

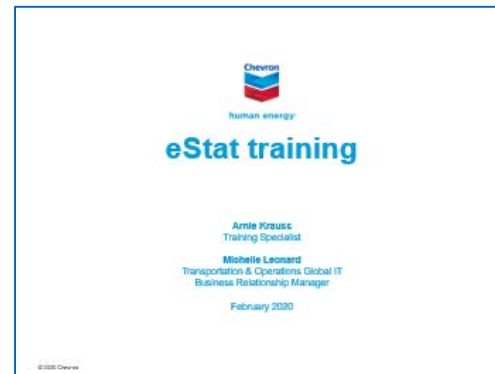
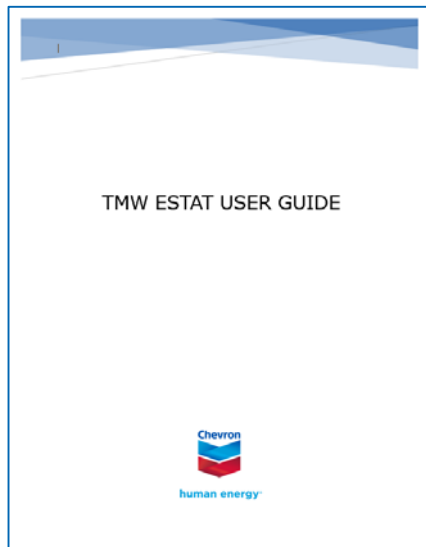
- Review the eStat User Guide for more detailed information.
- Log in with the credentials which will be supplied to you by email.



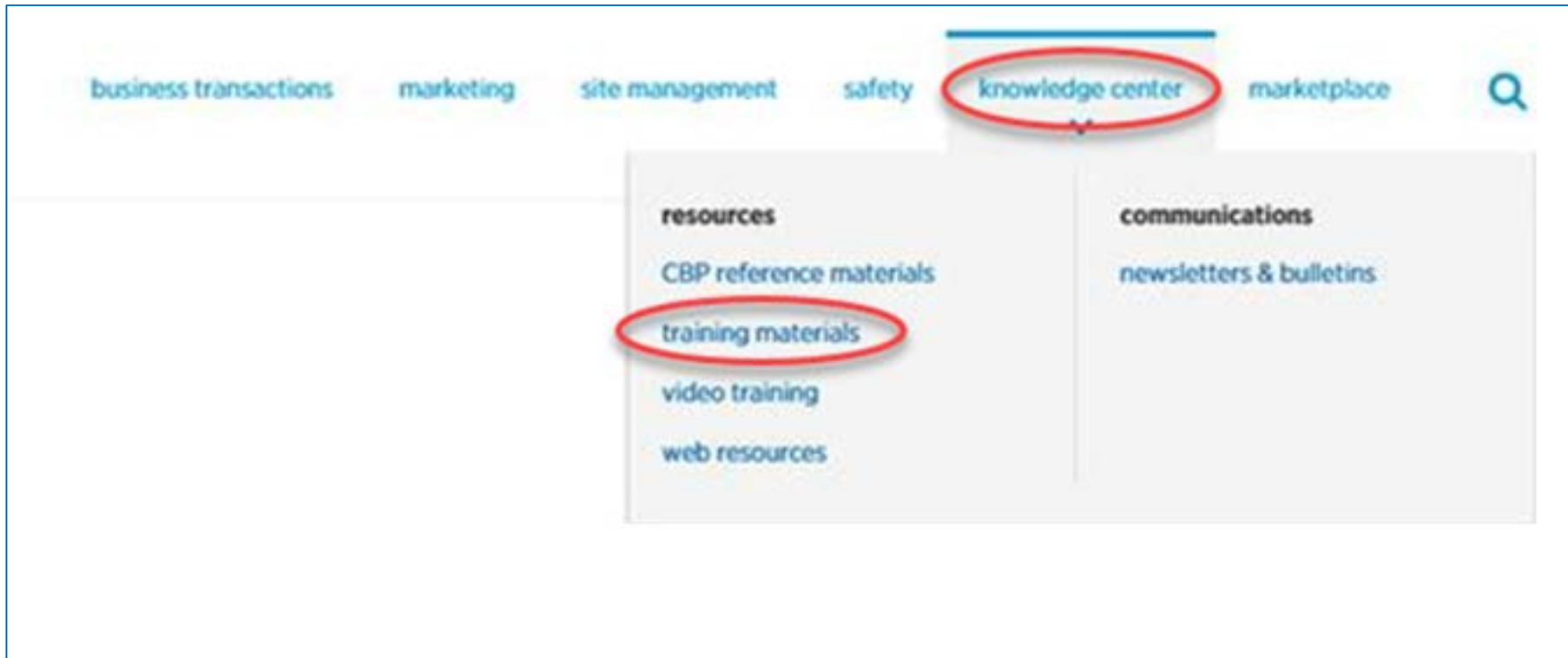
users guide and reference material

The eStat User Guide, a recording of this webinar, along with a copy of the presentation, and a Quick Reference Guide are available on Business Point at:

[knowledge center>training material>documents](#)

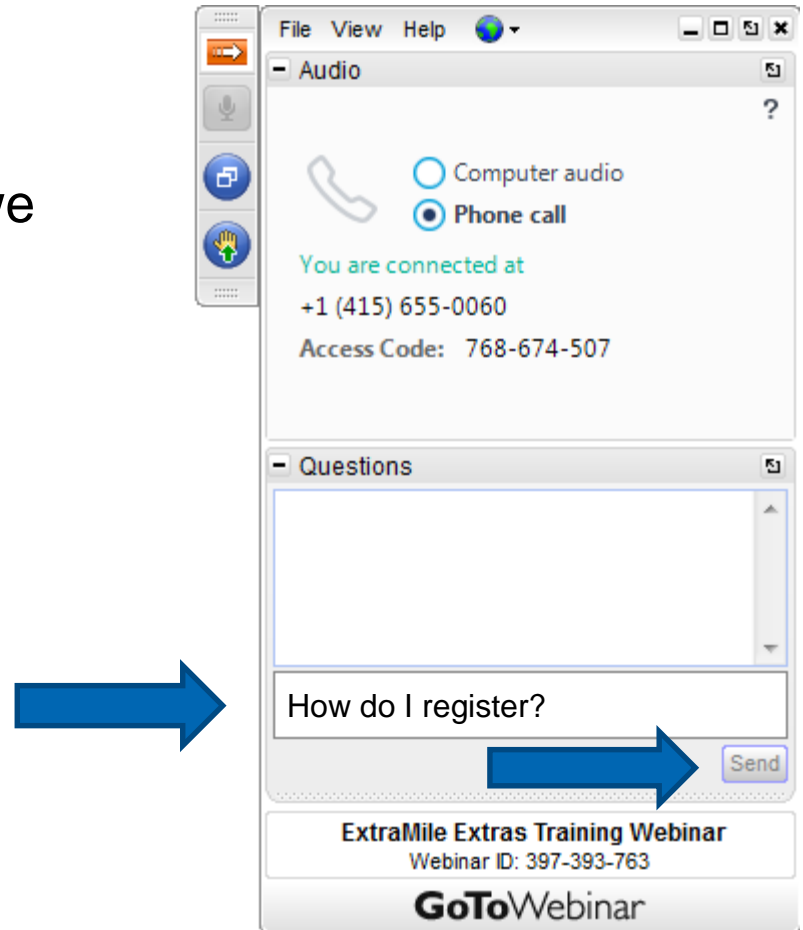


training information on business point



Questions?

- Will now answer some questions that have been submitted
- We'll answer as many questions as we can



Thank You for Attending

