

ON-SITE BUSINESS CREDIT CARD



Capture Your New or Existing Chevron Business Card Customer's Fuel Purchases.

Suggest an **On-Site Business Credit Card*** to a potential new or existing Commercial Account Customer.

** Also known as "white plastic", "good only card", or "sca plastic."*

Many business owners prefer to keep a credit card plastic at a specific station and direct their drivers to that location for fuel purchases. This option is attractive for the following reasons:

- **Security:** Tighter controls on proper usage of the credit card by the proper people
- **Convenience:** Decreases the need for distribution and tracking of multiple credit cards in the hands of multiple drivers

You can suggest this option as a way of providing security and convenience to their business and a potential increase in transactions at your station(s). This must be signed by both you and the customer and either mailed or faxed into Chevron and Texaco Card Services.

[View the On-Site Business Credit Card Agreement](#) (which must be signed by you and the customer)

Procedural and processing information is available in the [MS-218 guide](#). If you have any questions, please contact ExtraMile Support at 877-398-7204, option 1.

Mailing/Faxing Information:

Existing Business Card Customers:
Chevron and Texaco Card Services
PO Box 9560 Concord, CA 94524-9854
Fax: (925) 827-7919

New Business Card Customers:
(Submit with Credit Card Application)
Chevron and Texaco Card Services
PO Box 9020 Concord, CA 94524-9854
Fax: (925) 680-3340

FAQs

1. **Can I call and request the On-Site Business card on behalf of the customer?**

No, the customer must request the card. Existing and new customers applying for credit card must sign the On-Site Card Agreement.

2. **Can I call and request the On-Site Business card on behalf of the customer?**

No, the customer must request the card. Existing and new customers applying for credit card must sign the On-Site Card Agreement.

3. **Can the On-Site card be used to pay at the pump?**

No, all On-Site card purchases require the signature of the authorized user. Unsigned transactions are subject to chargeback.

4. **Can the On-Site card be used at a station other than the one embossed on the card ("good only at").**

No, charges made at another facility – even if co-owned – are subject to chargeback.

ON-SITE BUSINESS CREDIT CARD

5. **What do I do if the On-Site card is lost or stolen?**

The card needs to be kept in a secure location and accessible only to authorized personnel to prevent unauthorized use. Notify the Business Card customer immediately so that they can report its loss or theft to CCE. Unauthorized charges will be subject to chargeback, at our discretion.

6. **Why does the agreement require Employee ID numbers?**

This is for the protection of both the customer and Retailer/Marketer. It helps identify the user as an authorized user of the card and helps with expense tracking for the Business Card customer.