Purpose:

- 1. How to Configure UPC manually at Gilbarco POS.
- 2. How add SpeedKey button on Gilbarco POS.

CPG stands for Consumer Product Good.

UPC stands for Universal Product Code.

Pre-requisites: The button can only be added on the POS main screen once the product UPC is added in the price-book. Review the UPCs listed on the offer card to confirm which UPCs to set up. Only setup buttons for the products you carry in your store.

OFFER ELIGIBLE ITEM	15
UPC(s)	PRODUCT DESCRIPTION
016000512351	CHEX MIX MUD BUD BRWN SUPREME 4.50Z

Steps to update UPC manually at Gilbarco POS:

- 1. From main POS screen log in
- 2. Select "Tools".



3. Select "Manager Workstation".

Passport 23.01.26.02 MP2		<.	• C Aug 09 2:45 AM
Tropicano 2 @ \$4.00			
chevronandalbertso Keyed 9257860001 Cash Solution Solutio			
	Store Close Disable Car Wash Workstation		
	Shift Close		G
Basket Count2Total\$8.00	Change Speedkeys Clean	Change Password	Back
All Stop	Ad Go	ctivate W	/indows s to activate Winglows

4. In the search bar enter the word "item" and select the drop-down option reading "item"

		91-Area Manager Store Name						
08/09/2023	DER-ROOT	Item		Q	INFO	SIGN OFF	POS	HELP
Frequently Used	Carlo Barle					I		
Period Close	Maintenance	Linali Request	Download	Configuration	Configuration	Download		
Accounting								
Reports								
Pricing								
Fuel								
Set Up								
Network								
Chevron								

- FUU/UPC
 Scen Code

 Description
 Description

 Department
 Image: Compared and the second and
- 5. In the Item screen select "Add" on the right side.

- 6. In the PLU/UPC add the items "UPC number".
- 7. Enter "item name" in Description.
- 8. Select "GEN MERCH" in department field.
- 9. Add appropriate price where the radio button reads "This item sells for."



10. Select the "Options" tab at the top and make sure "Network Product Code" is 400 (found at the bottom)

		Розн
		Save
Tender Restrictions		Cancel
Control of Scan codes M		
Active For Sale	☑ Quantity Allowed	
Pood Stampable	Cuantity Required	
	Allow Refunds	
Beturn Price	3.00	
Unit of Measure	EA	
Unit of Measure Tax Group		
Unit of Measure Tax Group Bestriction Group	EA No Tex	
Unit of Measure Tax Group Restriction Group	EA No Tax No Restrictions>	
Unit of Measure Tax Group Restriction Group Pricing Group	EA No Tax No Tax No Restrictions> (No Group>	
Unit of Measure Tax Group Restriction Group Pricing Group Network Product Code	EA No Tax No Tax No Restrictions> And Group> 400	

11. Once updated select "Save".

Tender Restrictions	
General V Scan Lodes V	Linked Items / Options / Qualifiers
Active For Sale	✓ Quantity Allowed
Food Stampable	Quantity Required
Discountable	Fractional Quantity Allowed
E Fee	Allow Refunds
Return Price	3.00
Unit of Measure	EA
Tax Group	No Tax
Restriction Group	<no restrictions=""></no>
Pricing Group	
Network Product Code	400
InComm Price Min / Max	

- 12. Now go back to manager Workstation Screen.
- 13. Search for "SpeedKey Maintenance".

5:30 AM 08/09/2023 GILBARCO VEEDER-ROOT		91-Area Manager Store Name			1				
		Speedkey Maintenance		INFO		SIGN OFF	POS	HELP	
Frequently Used	Î	*		\$	ata		*		
Period Close	Department Key Maintenance	Express Lane Maintenance	Load Register	PIN Pad Advertisement	Register Group Maintenance	Register Set Up	Speedkey Maintenance		
Accounting									
Reports	Synchronize Time								
Pricing									
Fuel									
Set Up									
Register									
								dows.	

14. Click on "Default" or the name you have it setup.

15. Then click on "Change".



- 16. Click on the empty space for creating a button.
- 17. Click on the (...) on the left-hand side on the "Code" field.
- 18. This will re-direct you to the new page "Search By".
- 19. Click on the radio button "By Item Desc".
- 20. Enter the product name, which was setup in Step 6, 7, 8, 9. (press enter button on the keyboard).
- 21. The product list will appear.
- 22. Select the product which you want to create a button.

		POS HEP	The below page will open, click on radio button By Item Desc.
Current Key 5 Current Page/Total 1 / 1 Current Key 2 Code 34856040514 Or Menu ID 2 Cention WELCHS	WELCHS Gift Card AC+ION toga Spars	Move Save	Search By By Item Desc By Item Code WELCH Generative Name 034856028888 - WELCHS MAD FRT SNCK 10CT 034856028888 - WELCHS MAD FRT SNCK 10CT 03485602888 - WELCHS MAD FRT SNCK 10CT 03485602888 - WELCH STRWERRY FRT SNKS 03485600288 - WELCH STRWERRY PL 034856000288 - WELCH STRWERRY PL 034856000288 - WELCH STRWERRY PL 034856000288 - WELCH STRWERRY PL 034856000270 - WELCH STRWERPRY PL 034856000270 -
Icon	Key Menu Description Default		Select the product
Add Key Add Menu Page Delete Key Delete Menu Page	Menu ID Level Number © Frincay 1 Secondary © Sob Menu	Windows rgs to activate Windows.	

- 23. The button should be created in the frame.
- 24. Click on Save.

		POS HEP
Current Key 5 Current Page/Total 1 / 1 Current Key Code 34856040514 Or Menu ID Cartice WEI CHS	WELCHS GIR Card ACHION TODA Spark	Move Save
lcon	Key Menu Description	
Add Key Add Menu Page Delete Key Delete Menu Page	Menu ID Lével Number © Primesy © Secondary © Sab Menu	Windows ras to activate Windows.

25. The Button should be visible on the POS home screen.

	•	•			<u> </u>				
Passport 21.03.26.01 MP22							(L	O Aug 09 5:36 AM
WELCHS	\$2.00	WELCHS	Gift Card	AC+ION	Saratoga Sparkiling Wat				
		WELCHS				1	2	3	
Å	б С					4	5	6	
New Contraction	, DFL	Button is n	low create	d on the h	ome screen	7	8	9	Cancel
2410						0	00	Clear	PLU
		Q Price Check				Receipt Search	Dept Ke	eys No	Sale
		Dispenser Menu	Tank Alarms	Loyalty Status		Till Audit		Re	fund Sign-off
Basket Count Total	t 1 \$2.00		er Loan		Network		Tools	Safe	Drop
All Stop	2						Activat Go to Se	te Windo	ows tivate Windows